

CARLYNTON SCHOOL DISTRICT

Voting Meeting

June 25, 2018

Crafton Elementary School Library – 7:00 pm

MINUTES

The Carlynton School District Board of Education held its regular voting meeting June 25, 2018 in the Crafton Elementary School library. Board President Jim Schriver, Vice President Joe Appel, Treasurer Marissa Mendoza, and Directors George Honchar, LeeAnne O'Brien, David Roussos, Christine Simcic and Kelly Zaletski were present for the meeting. Also present were Superintendent Gary Peiffer, Solicitor Tony Giglio, Director of Fiscal Affairs Chris Juzwick, Principals Lauren Baughman, Rachel Gattuso and Michael Loughren, Curriculum and Data Coordinator Ed Mantich, and Director of Special Education Rachel Andler. Twenty-one individuals filled the audience at the beginning of the meeting; following a presentation, a member of the press and one other person remained.

CALL TO ORDER - *President Schriver called the meeting to order at 7:09 pm. Cameron Smith, grandson of retiree Karen Wilmus, led the pledge. The roll was called by Recording Secretary Michale Herrmann. Director Richardson was absent.*

PUBLIC COMMENT ON BUSINESS BEFORE THE BOARD: *None*

PRESENTATION: *Dr. Peiffer recognized retirees Catherine Columbus, Karen Eonta, Marian Sywy, and Karen Wilmus and presented certificates to all. The board recessed at 7:25 pm for a reception in recognition of the retirees. Diane Criste, Bill Harris, and Adrienne Kuny, also retiring, were unable to attend the meeting. The meeting reconvened at 7:59 pm.*

APPROVAL OF MINUTES:

Director Honchar moved, seconded by Director Zaletski, to approve the minutes of the May 9, 2018 Special Meeting for General Purposes as presented;

The minutes of the May 14, 2018 Finance Committee Meeting as presented;

*And the minutes of the May 14, 2018 Regular Voting Meeting as presented. **By a voice vote, the motion carried 8-0.***

REPORTS:

- **Executive Session** – *President Schriver announced the board held an executive session on June 18, 2018 and also prior to the current board meeting. Real estate, contracts, personnel and informational items were discussed in the closed sessions.*
- **Administrative Reports**
 - **Superintendent's Report** – *Dr. Peiffer said the state budget was passed and allows the district to plan the budget accordingly. Increases were allotted for Basic Education Funding, Special Education, a Ready to Learn Grant, and Technology Education. The*

Minutes of May 9, 2018
Special Meeting

Minutes of May 14, 2018
Finance Committee Meeting
Minutes of May 14, 2018
Regular Voting Meeting

Keystone Exam graduation prerequisite was delayed again although a civics exam has been added to the overall exam. With more money added for school security, a grant was submitted to facilitate the hiring of a School Resource Officer. Dr. Peiffer said he reached out to Representatives Dan Deasy and Anita Kulik who have committed their support.

- Business/Finance – Mr. Juzwick discussed final numbers for the budget and plans for investments. He said he will continue to save where he can and will seek all measures to improve the budget. Athletic Director Nate Milsom said he too is working to tighten the budget within the athletic department with transportation solutions and examining participation numbers in athletics to determine student interest and the need to maintain certain sports.
- Special Education and Pupil Services – Dr. Andler said she received Access scores for ESL students; three will exit from the program, although kindergarten enrollment may bring more ESL students into the district. The career fair held at the end of the school year received good feedback. Nearly 50 vendors participated.
- Curriculum and Data – Mr. Mantich said he spent time in Harrisburg to participate in an item analysis of the PSSA. In regards to the PSSA, the district has been removed from the list of low performing schools. He said summer school is up and running with APEX learning; 15 to 18 students are enrolled.
- Food Services – Ms. Lindhurst reported the cafeteria is in the black by nearly \$40,000. She will give a full year-end report at a later meeting. She also plans to meet with parents and students to discuss menu options. The YMCA after-school program will purchase healthy snacks from the cafeteria.
- Principals – Mr. Loughren said he is working through the scheduling process and planning professional development for staff. He is extremely proud of the services and support provided to students in the past year. Mrs. Baughman said she is working with Mrs. Burleson to create a cohesive schedule and curriculum for the two elementary schools. Camp AIM, operating out of Carnegie Elementary this year, is working out well.
- Committee Reports
 - Parkway West CTC – Director Appel said 200 students were honored at the senior recognition ceremony. A Carlynton student was a recipient of a Guardian Storage challenge scholarship.
 - Pathfinder – Director Honchar announced Pathfinder has hired an architect to review the roof project. The school districts in the jointure will share the cost, although Carlynton's amount is lower based on the number of district students.
 - SHASDA – Dr. Peiffer said the superintendents are working to develop a network which will include principals
 - Legislative/PSBA – Director Simcic discussed Senate Bill 1095 with provisions for the Keystone Exams.

I. Finance

Director Mendoza moved, seconded by Director Simcic, to approve the Carlynton School District 2018-2019 General Fund Budget with revenues of \$28,138,951 and expenditures in the amount of \$28,456,460. **By a ROLL CALL VOTE, the motion carried 8-0.**

2018-2019 General Fund Budget

Director Simcic moved, seconded by Director Zaletski, to approve Resolution No. 471-18 establishing the millage for real estate taxation for the 2018-2019 fiscal year as follows: Resolved that the Carlynton School District does hereby levy and assess the real estate tax for the fiscal year for all taxable property in the Carlynton School District for the Boroughs of Carnegie, Crafton and Rosslyn Farms, at 23.500 mills or \$2.3500 on each one hundred dollars (\$100) of the assessed valuation on all property for school purposes; (Finance Item #0618-01)

Resolution No. 471-18 Real Estate Millage - 2018-2019

Resolution No. 472-18 as follows: Resolved that the levy of one percent (1%) on all earned income and net profit levied by Resolution No. 44 of 1966 and enacted under the authority of the Local and Tax Enabling Act #511 of 1965 and its amendments thereto, is hereby renewed for the 2018-2019 fiscal year and for an indefinite term thereafter, and all taxes levied under Act 511 of 1965 including the earned income and net profits tax and the real estate transfer tax be reenacted without substantial change; (Finance Item #0618-02)

Resolution No. 472-18 Earned Income Tax Levy 2018-2019

Resolution No. 473-18 as submitted by the solicitor, to accept the funds made available through Act 1, the Homestead/Farmstead Tax Relief Act. Each qualified homeowner will realize a savings of approximately \$171.48; (Finance Item #0618-03)

Resolution No. 473-18 Homestead/Farmstead Tax Relief Act Funds

The bills for the month of May 2018 in the amount of \$706,303.22;

May 2018 Bills

Designate PNC Bank, as the official school district depository for funds received for fiscal year 2018-2019 in accordance with Section 621 of the PA School Code;

PNC Bank – District Depository

Participation in the Church Mutual Regent program at a cost of \$65,590 effective July 1, 2018, as presented;

Worker's Compensation

The insurance package for the Assigned General Fund Balance school year as recommended by the Arthur J. Gallagher Agency at a cost of \$63,804. This includes cyber liability;

Insurance Package for 2018-2019

Exonerate Carissima Kerns, Crafton Real Estate Tax Collector, Sam Maccarone, Rosslyn Farms Real Estate Tax Collector, and Jordan Tax Service, Carnegie Real Estate Tax Collector, from further collection of school district real estate taxes for the 2017-2018 school year, effective June 30, 2018, and that the list of names of those owners submitted by each of the above tax collectors be given to the delinquent tax collector for the purpose of liening;

Tax Collectors Excused from Collection

And renew public official bonds for Board Secretary Christopher Juzwick and Treasurer Marissa Mendoza. **By a voice vote, the motion carried 8-0.**

Public Official Bonds

Director Honchar moved, seconded by Director Simcic, to grant authorization for the appropriate officials to provide tax duplicates to each of the District's tax collectors on or before July 1, 2018, in accordance with Section 682 of the PA

Tax Duplicates

School Code;

Authorize the District to acquire the tax collector's bonds as required by Section 684 of the PA School Code for the Carnegie, Crafton and Rosslyn Farms Tax Collectors;

Award bids for Athletic Supplies for the 2018-2019 school year in the total amount of \$45,999.19;

The May 2018 Athletic Fund Report as submitted with an ending balance of \$5,963.75; (Finance Item #0618-04)

The May 2018 Activities Fund Report as submitted with an ending balance of \$78,858.74; (Finance Item #0618-05)

The May 2018 Food Service Report as submitted by Aramark Educational Services. (Finance Item #0618-06)

The agreement with Wesley Family Services for School-Based Therapeutic Services for the 2018-2019 school year under the terms of the presented agreement; (Finance Item #0618-07)

The agreement with Wesley Family Services for School-Based Mental Health Therapy Services for the 2018-2019 school year under the terms of the presented agreement; (Finance Item #0618-08)

The agreement with Wesley Family Services for liaison provider services for the Student Assistance Program for the 2018-2019 school year under the terms of the presented agreement; (Finance Item #0618-09)

The agreement with Hosack, Specht, Muetzel and Wood LLP for district auditing services for the year ending June 30, 2018 at a fee of \$15,300 as presented; (Finance Item #0618-10)

Participation in the Pennsylvania Local Government Investment Trust (PLGIT) for the purpose of purchasing shares of the Trust; (Finance Item #0618-11)

And participation in the Pennsylvania School District Liquid Asset Fund (PSDLAF) for the purpose of purchasing shares of the Trust. **By a voice vote, the motion carried 8-0.**

III. Personnel

Director Mendoza moved, seconded by Director Honchar, to approve the 2018-2019 Supplemental Athletic List with new and returning coaches as submitted. (Personnel Item #0618-01 REVISED) **By a voice vote, the motion carried 7-0-1 with Director Roussos abstaining.**

Director Zaletski moved, seconded by Director O'Brien, to employ Jonah Schriver, Olivia Wertz, and Izabella Zenone for the positions of Summer Technology Helpers at a hourly rate of \$10, retroactive to June 5, 2018. **By a voice vote, the motion carried 7-0-1 with President Schriver abstaining.**

Acquisition of Tax Collector's Bonds

Award Bids – Athletic Supplies

Athletic Fund Report – May 2018

Activities Fund Report – May 2018

May 2018 Food Services Report

Wesley Family Services – Therapeutic Services

Wesley Family Services – Mental Health Therapy

Wesley Family Services – Student Assistance Program

HSMW – District Auditing Services

Participation in PLGIT

Participation in PSDLAF

Supplemental Athletic List

Summer Technology Helpers

Director Zaletski moved, seconded by Director Simcic, to approve the 2018-2019 Supplemental Activities List with new and returning sponsors as submitted; (Personnel Item #0618-02)

Supplemental Activities List

Employ David Kaercher and Gary Mitkoski as Summer Maintenance Helpers under the terms of the Custodian-Maintenance Collective Bargaining Unit Agreement; (Personnel Item #0618-03)

Summer Maintenance
Helpers

Employ Kimberly Sumpter as a Title I Elementary Reading Specialist/Math Teacher at Carnegie Elementary School during the summer months at an hourly rate of \$40; (Personnel Item #0618-04)

Title I Elementary Reading
Specialist/Math Teacher –
Kimberly Sumpter

And employ Nathan Milsom as the APEX Summer Teaching Proctor and Monitor at Crafton Elementary School during the summer months at the per diem rate; (Personnel Item #0618-05) **By a voice vote, the motion carried 8-0.**

APEX Summer Teaching
Proctor/Monitor – Nathan
Milsom

IV. Policies

Director Simcic moved, seconded by Director Zaletski, to approve the first reading of Policies 701 through 710, excluding Policy 707, per the full PSBA policy review; (Policy Item #0618-01)

Policies 701-710 – First
Reading

The first reading of the revisions to Policy No. 707, Use of School Facilities, with attachments, as presented; (Policy Item #0618-02)

Policy 707 – First Reading

And the second and final reading of Policy 827 per the full PSBA policy review. (Policy Item #0618-03) **By a voice vote, the motion carried 8-0.**

Policy 827 – Final Reading

OLD BUSINESS: *None*

NEW BUSINESS: *None*

OPEN FORUM: *Crafton resident Marlene Chiodo distributed copies of a written letter she sent to President Donald Trump, asking for bibles and the Ten Commandments to be placed in public schools.*

ADJOURNMENT:

With no further business, Director Mendoza moved for adjournment at 9:16 pm, seconded by Director Zaletski. **By a voice vote, the motion carried 8-0.**

Respectfully submitted,

Christopher Juzwick, Board Secretary

Michale Herrmann, Recording Secretary